



## JOB DESCRIPTION

**Position Title:** Volunteer for Entrepreneurship Sub-Committee Investor's Club

**Purpose:**

You will take part in the formation of a sub-committee for a so-called Investor's Club within the larger context of the WIN Entrepreneurship Committee. You will work with a group of volunteers to develop a networking organization for investors interested in investing in women-owned businesses, providing potential investment or partnership possibilities or opportunities for to pool capital. This sub-committee seeks to advance WIN's strategic objective goal of increasing the funding for and the number of women-owned ventures.

**Location:**

Remote

**Key Responsibilities:**

- Participate in the development of the sub-committee to:
  - Identify possible participants in the organization
  - Develop the format to facilitate the exchange of information
  - Develop a work plan for the implementation of programs
  - Develop KPI's for the work plan
  - Develop a comprehensive budget for the sub-committee
- Assist in marketing and recruitment for your committee
- Collaborate with other WIN Co-Chairs and Entrepreneurship sub-committees

**Reports to:**

Investors' Club Sub-Committee Co-chairs

**Length of Appointment:**

As needed

**Qualifications :**

- Must be creative and visionary, as the program is in the early stages of development.
- Experience with starting or managing start-up or growth companies; or have experience in the funding and/or advisory of such companies.
- Strong understanding of entrepreneurship and the unique challenges faced by female entrepreneurs.
- Experience with capital formation or funds management a plus.
- Proven ability to collaborate.

**Compensation:**

This is a voluntary position

**Support Provided:**

Assistance from the Executive Director and WIN staff.  
Guidance and advocacy from Board Liaison.