

#### JOB DESCRIPTION

Position Title: Volunteer for Entrepreneurship Sub-Committee Group Coaching

### **Purpose:**

You will take part in the formation of the Sub-committee for Group Coaching within the larger context of the WIN Entrepreneurship Committee. You will work with BOTH other volunteers in the sub-committee and with the Entrepreneurial Advisory Group (EAG) to develop a comprehensive cohort-based coaching program that will match groups of entrepreneurs with coaches from the EAG. You will help develop criteria and vetting for the program participants. This sub-committee seeks to advance WIN's strategic objective goal of increasing the funding for and the number of womenowned ventures.

#### Location:

Remote

# **Key Responsibilities:**

- Participate in the development of the sub-committee to:
  - o Identify needs for WIN entrepreneurs participating in the program
  - Develop programs and content to meet those needs
  - Develop criteria and vetting for participants in the program (both coaches and entrepreneurs)
  - Develop a work plan for the implementation of programs
  - Develop KPI's for the work plan
  - Develop a comprehensive budget for the sub-committee
- Assist in marketing and recruitment for your committee
- Collaborate with other WIN Co-Chairs and Entrepreneurship sub-committees

#### Reports to:

**Group Coaching Sub-Committee Co-chairs** 

# **Length of Appointment:**

As needed

### Qualifications:

- Must be creative and visionary, as the program is in the early stages of development.
- Experience with starting or managing start-up or growth companies; or have experience in the funding and/or advisory of such companies.
- Strong understanding of entrepreneurship and the unique challenges faced by female entrepreneurs.
- Proven ability to collaborate.
- Familiarity with similar cohort-based coaching is desirable.

# Compensation:

This is a voluntary position

# **Support Provided:**

Assistance from Executive Director and WIN staff. Guidance and advocacy from Board Liaison.